

PMI SOUTHERN CARIBBEAN CHAPTER

**MINUTES OF THE 6TH ANNUAL GENERAL MEETING HELD AT THE
KAMPO RESTAURANT ON 2009 MARCH 04**

Present at the meeting were thirty-one (31) Members:

Board Members:

Michael P.A. Charles	-	President
Raoul John	-	VP - Sponsorship
Suzanne Hydal-B'Singh	-	VP - Finance
Cynthia Hayes	-	VP - Education Certification
John Lewis	-	VP - Publication
Mark Hopkins	-	VP - Compliance
Avianne Karamath	-	VP - Technical Sessions
Glynis Alexander-Tam	-	VP - Strategic Alliances
Owen Field	-	VP- Marketing
Narayan Ramtahal	-	Immediate Past President
Janice Koylass Abraham	-	Corporate Secretary

Ordinary Members :

Tara Manick	Kamal Mahabir
Peter Harris	Z. Mohammed
Charles Khadaroo	Shelly-Anne De Silva
Verna De Silva	Patricia Mendoza
Rhette Burris	Sarmad Yaseen
Charles Glasgow	Nicholas Dindial
Shuresh Gangabissoon	Kathy Ann Nicholson
Damian Codrington	Stuart Mahabir
Capildeo Maharaj	Christopher Farquhar
Beny Bhola	Richard De Lima

1.0 CALL TO ORDER

The 6th Annual General Meeting was called to order by the Chairman, Mr. Narayan Ramtahal, at 7:25 p.m.

2.0 READING OF THE NOTICE CONVENING MEETING

The Chairman warmly welcomed all present, read the Notice convening the meeting and briefly outlined the procedure that would be adopted thereat.

3.0 CONFIRMATION OF MINUTES

The Minutes having been circulated, a Motion was moved to adopt the minutes of the 5th Annual General Meeting. Mr. Mark Hopkins moved the motion to accept the Minutes and this was seconded by Mr. Christopher Farquhar.

4.0 PRESIDENT'S REPORT

The President extended a warm welcome to the 6th Annual General Meeting. He reported on the activities for the year 2008 and also reviewed the performance of the Board under his leadership.

The Focus of the Board over the last year continued to be guided by our Strategic Plan which has clear objectives of:

- Increasing membership
- Improving membership services
- Improving the management of our certification systems throughout the region
- Lifting the profile of the PMISCC throughout the region as being the premier organization with oversight of the Project Management Discipline
- Collaborating more closely with training and academic institutions in Project Management Training
- Implementation of a Student Arm of the PMISCC
- Strengthening our ties with the PMI
- Developing a community outreach programme

He was pleased to report that most of these objectives had been attained or continue to be “work in progress”. To achieve these objectives the Board held monthly meetings to ensure that plans were turned into executable activities with positive deliverables.

5.0 STATEMENT OF ACCOUNTS - 2008

Ms. Suzanne Hydal-Bridgemohansingh welcomed and introduced Mr. Zack Mohammed of the firm of Messrs. Maharaj Mohammed and Company, Chartered Accountants. Mr. Mohammed presented the audited accounts as at 2008 September 30 expressing the opinion that the said financial statements had been properly drawn up in accordance with approved accounting standards.

Discussions on the Accounts as presented were lively and informative:

A motion was moved by Mr. Raoul John to accept the accounts and seconded by Mr. Christopher Farquhar. This was carried by unanimous vote.

6.0 APPOINT AUDITOR FOR 2008

Mr. Narayan Ramtahal proposed that the members authorize the Board of Directors to appoint and to fix the remuneration of Auditors for the new term 2008 October to 2009 September. The motion was moved by Mr. Michael Charles and seconded by Mr. John Lewis. The members unanimously agreed.

7.0 ELECTION OF OFFICERS

Mr. Ramtahal outlined the procedure adopted by the Nominating Committee comprising himself as Chairman and Ms. Suzanne Hydal-Bridgemohansingh and Mr. Michael Charles. He advised that nominations had closed at 12:00 noon on 2009 February 27. The Slate of Nominees was brought before the AGM. Mr. Ramtahal declared all outgoing positions vacant and thanked the outgoing Directors for their contribution over the period.

Elections were as follows:

POSITION	NOMINEES	NO. OF VOTES
VP-Publications	John J. Lewis	Unopposed
VP-Marketing	Owen Field	14
	Richard De Lima	16
VP, Strategic Alliance	Glynis Alexander-Tam	Unopposed
VP, Compliance	Mark Hopkins	Unopposed
VP, Technical Sessions	H. Harnarine Maharaj	Unopposed

Mr. Narayan Ramtahal expressed sincere thanks to all for their contributions and also special thanks to Mr. Owen Field for his keen contribution over the past year. Mr. Ramtahal also congratulated all new Board Members and invited any of them to address the meeting

8.0 ANY OTHER BUSINESS

Mr. Richard De Lima indicated that he looks forward to being of service, expressed his thanks for being appointed and invited members to log on to the website. Mr. De Lima also made a plea for contributions to the Newsletter.

Ms. Glynis Alexander-Tam indicated that she is looking forward to working towards the Conference and thanked everyone for their contribution thus far.

Mr. Mark Hopkins reminded all that our focus should be on governance and good business practices.

Ms. Cynthia Hayes expressed thanks to Mr. Owen Field for his contribution to the Board over the last year. She indicated that he had done significant work in seeking to rebrand PMISCC and hoped he will continue to serve PMISCC.

Mr. Michael Charles, President, expressed sincere thanks to all for attending. He advised that the selection of our Board is an extremely important responsibility of the membership who we are here to serve.

Meeting ended at 8:15 p.m.